ZCAS UNIVERSITY

Aspire, Acquire, Prosper

ACADEMIC PROSPECTUS

Truly Global Educational Facilities

EXPLORE GLOBAL EXCELLENCE AND EXPERIENCE THE DIFFERENCE

Institiúid Teicneolaíochta
Bhaile Átha Luain
Athlone Institute
of Technology

the
UNIVERSITY
of
GREENWICH

THE UNIVERSITY OF ZAMBIA
SERVICE AND EXCELLENCE

Contents

OUR
PRINCIPAL MESSAGE

We wish to welcome you to ZCAS, the tertiary accountancy and business training institution of choice in the region. Located in lush gardens in the heart of Lusaka, ZCAS boasts of some of the finest and most advanced teaching and learning facilities in Zambia and the region.

Passionate and qualified lecturing staff and networked computing laboratories coupled with air conditioned lecture theatres and halls create a truly unique learning environment and experience for students aspiring to build their careers on a solid foundation. Because of its reputation, the Centre has attracted students from countries such as Malawi, Zimbabwe, Swaziland, Botswana and other countries in Sub-Saharan Africa.

The introduction of the University of Greenwich MBA/MA programmes in International Business with specialisations in Banking and Finance or Logistics Management has come at an opportune time when the Centre is repositioning itself in the Southern Africa market. The Centre's completed multi-million dollar expansion project as well as the course portfolio diversification programme to include more academic and professional programmes were all major ventures which ZCAS undertook as part of its strategic response to its growth agenda.

The University of Greenwich degrees, the University of Zambia degrees and the University of London degrees all offer an excellent challenge that provide students with the confidence to develop in a chosen career. Consequently, if students wish to pursue an internationally recognised university degree programme from the UK, Canada or Australia, we strongly recommend the ZCAS pathway to internationally recognised qualifications. Programmes such as ABE, ACCA, CIMA, CIM, CIPS and NCC allow students to begin their studies at ZCAS and transfer the credits acquired to other universities in the UK, Australia or Canada.

With a distinguished history of providing high quality internationally recognised training programmes (with very high pass rates) to learners across Sub-Saharan Africa, ZCAS is well placed to offer students the opportunity to integrate their educational needs in a "Platinum" learning environment and excel academically and in the work place.

The pursuit of excellence has always been a hallmark of ZCAS. Since its founding in 1989, the Centre has played a major role in training accounting and information technology professionals. The Centre has widened its scope in recent years and added more programmes in commercial law, general business management, marketing, management and economics to offer much broader career choices to prospective students and sponsors.

Each year, ZCAS has continued to graduate high quality professionals from the different disciplines on offer. In this regard, all new programmes offerings continue to reflect the ZCAS philosophy of quality and excellence. Therefore, the available programmes offer students opportunities to advance in industry and to pursue advanced professional and academic qualifications.

We look forward to assisting you to achieve your aspiration as we, at ZCAS will help you to acquire the skills you need to prosper.

Dr. Alvert N. Ng'andu

Executive Director

Doctor of Business Administration (DBA) Outline

COMPLETION PERIOD: MINIMUM 3 YEARS, MAXIMUM 6 YEARS : PART-TIME MODE ONLY (INITIALLY)

YEAR 1 COURSES Semester 1		Semester 2	
Code	Course Description	Code	Course Description
DBA111	Paradigms of Leadership	DBA112	Managing Global Brands
DBA121	Managing Business Growth	DBA122	Public Sector Management
DBA131	Research Methodology and Design I	DBA132	Research Methodology and Design II

Doctoral Research Proposal Early submission stage shall be within Semester 2 of Year 1 and after a student has completed and passed the DBA131 course

YEAR 2 COURSES Semester 1		Semester 2	
Code	Course Description	Code	Course Description
DBA211	Global Finance	DBA212	Human Capital Investment
DBA221	Managing Radical Change	DBA222	Supply Chains and Networks
DBA231	Entrepreneurship and Social Innovations	DBA232	

Doctoral Research Proposal Normal submission stage shall be within Semester 2 of Year 2 or during Year 3; Extended submission shall occur any time beyond Year 3

YEAR 3 THESIS THESIS
DBA310 – Doctoral Research Proposal
A student SHALL ensure that the Doctoral Research Proposal is formally APPROVED and ENDORSED before commencement of the Doctoral Thesis.
DBA320 – Doctoral Thesis (word limit: 65,000 words)
DBA330 – Defense

Emerging Issues in Quality Manageme

Additional academic costs shall become applicable to any DBA student who does not complete this doctoral degree within the provided maximum period of 6 years.

Master of Science Financial Services

The aim of the programme is to prepare students to tackle demanding financial jobs and other opportunities by helping them acquire theoretical and practical knowledge regarding recent and important developments in the financial sector. Students will also be able to specialise in the field of their choice (financial services, banking or insurance management) or venture into entrepreneurship as either investments advisors or active trading participants.

The course of study for the award of the MFS degree shall be completed in a period of not less than 18 months and not more than three years.

Entry Requirements

- A degree in finance, financial services, accounting, pension and insurance from a recognised institution;
- Professional qualification such as ZICA, CIMA, CFA and ACCA; or
- Any relevant degree from a recognised institution.

Master of Science Economics and Finance

The aim of the programme is to prepare students from quantitative disciplines with the opportunity to develop their understanding of financial economics, financial econometrics, microeconomics and macroeconomics. It will further use the principle of evidence based learning to expose students to corporate and international finance, and portfolio and risk management. This will allow them to examine financial markets through in-depth analysis based on financial and economic theory and statistical methods.

The MSc Economics and Finance degree programme is designed to meet the growing demand for researchers in financial economics from all fields of specialization. It is intended for university graduates with qualifications in economics and/or finance related fields who wish to specialise in financial economics.

Entry Requirements

- A degree in economics, finance, accounting, pension and insurance from a recognised institution; or
- Any relevant degree from a recognised institution.

Master of Business Administration-Finance

The MBA - Finance degree programme is designed to meet the growing demand for well-rounded business practitioners from all fields of specialization. It is intended for the following groups of people:

- University graduates in finance related fields who wish to enhance their business management competences with a focus in finance;
- Holders of professional qualifications such as CIMA, ACCA, ZIM, ZICA, CIM, CILTS, CFA and CIPS, who wish to enhance their business management competences; and
- Any eligible person who wishes to enhance their business management competences with a focus in finance.

The aim of this programme is to hone students' financial theory, knowledge, framework, and competences that are indispensible in undertaking challenging and uncertain financial tasks in both the private and public sectors as well as at local and global level.

Entry Requirements

To qualify for admission to the MBA - Finance degree programme an applicant must have any of the following qualifications:

- A degree from a recognised institution; or
- Professional qualifications such as CIMA, ACCA, ZICA and CFA; and
- At least two years post qualification experience in a managerial or professional capacity.

Available At

- Part time

Master of Laws in Taxation and Investment

The LL.M is the launching pad to achieve sky height in your career! An LL.M degree has become indispensable in a globalising world in conventional legal sector and to profitably practice law in commercial and business fields, but now also increasing its special usefulness in the Business and Management fields. It is often a vehicle for gaining promotion to middle and senior management by demonstrating a broader capability and knowledge than just business alone.

Target Groups

The LLM, as a master's degree, is intended for those who wish to pursue further legal studies after completing their first degree in law. This includes those who are considering an academic career or intend to practice law. The advanced nature of the LLM is reflected in the fact that the programme is organised and taught separately from the undergraduate law degree.

Available At

- Part time

Master of Science in Information Technology

The MSc IT degree programme is designed to meet the growing demand for professionally qualified Information Technologists, Scientists and Engineers who have also acquired academic competences. It is intended for the following groups of people:

- ICT graduates who hold an undergraduate degree in an ICT related field;
- Holders of approved post graduate degree in an ICT related field; and
- Holders of other degrees who wish to convert to the IT discipline.

Entry Requirements

To qualify for admission to the Master of Science in Information Technology (MIT) programme, applicants must hold an undergraduate degree in an ICT related field or a holder of a post graduate qualification in an ICT or Business or Engineering related field from a recognised university or other approved institutions.

Available At

- Part time

Master of Business Administration

This MBA programme is designed to meet the growing demand for well-rounded business practitioners from all fields of specialization. It is intended for the following groups of people:

- University graduates who wish to enhance their business management competences;
- Holders of professional qualifications such as CIMA, ACCA, ZIM, ZICA, CIM, CILTS, CFA and CIPS, who wish to enhance their business management competences; and
- Any eligible person who wishes to enhance their business management competences.

The course of study for the award of the MBA degree shall be completed in a period of not less than 18 months and not more than three years

Entry Requirements

- A degree from a recognised institution; or
- Professional qualifications such as CIMA, ACCA, ZIM, ZICA, CIM, CILTS, CFA and CIPS; or
- At least two years post qualification experience in a managerial or professional capacity.

Available Options

- Executive MBA
- Master of Business Administration - Finance
- Master of Business Administration - Procurement and Logistics

Available At

- Part time

Master of Science in Project Management

To equip students with knowledge and skills in the field of Project Management and pedagogy, and further develop their competences in order to prepare them to handle projects of various magnitude and complexity in any career field such as construction, information technology, livelihood, and capacity building, among others.

Target Groups

The programme is thus targeted at people who already possess a first degree and would like to venture into project management or those who have studied project management at a low level and wish to specialise in project management. Those with hands on project management experience but have no formal qualification are also encouraged to study this programme.

Available At

- Part time

Bachelor of Arts in Management

Aims to provide students with a robust and rigorous curriculum in management that advances their employability and imparts them with a balanced scale of management capabilities. On completion, students will have acquired the obligatory knowledge in critical areas of management that meet the demands and expectations of industry. Furthermore, this distinctive and state-of-the-art programme is projected to impart disparate management ingenuities that promote the development of a range of cognitive and social aptitudes and talents for the graduate.

Entry Requirements

- Five credits at 'O' Level including English and Mathematics;
- At least three 'A' level passes including Mathematics or equivalent;
- Any degree from a recognised institution

Available At

- Full time, Part time or Distance Education

Bachelor of Science in Finance and Investment Management (BSFIM)

The programme aims at developing an in depth understanding of the role of finance and investment management in an organisation. The programme intends to improve the skills and knowledge of business advisors, business investment analysts and corporate decision makers, through critical analysis to undertake efficient and effective investments, and financing and resource allocation decisions within an organisation.

Entry Requirements

- Five credits at 'O' Level including English and Mathematics;
- Any relevant three year accountancy diploma from a reputable college or university;
- At least three 'A' level passes including Mathematics or equivalent;
- Any degree from a recognised institution; and
- Part or full qualifications in ZIBFS, ZICA, CIMA and ACCA.

Available At

- Full time, Part time or Distance Education

Bachelor of Arts in Human Resources Management (BAHRM)

To provide students with a robust and rigorous curriculum in HR management that advances their employability and imparts them with a balanced scale of HR management capabilities. On completion, students will have acquired the obligatory knowledge in critical areas of strategic manpower planning and management that meet the demands and expectations of all kinds of employers. Furthermore, this distinctive and state-of-the-art programme is projected to stimulate and sharpen disparate HR management ingenuities responsible for the development of broad cognitive talents and social aptitudes for the graduate. This will enable students who graduate from this programme to develop careers as complex managers capable of critical reflection in their domains of duty and upon their own organizations, thereby contributing strategic change and organizational performance.

Entry Requirements

- Five credits at 'O' Level including English and Mathematics;
- At least three 'A' level passes including Mathematics or equivalent;
- Any degree from a recognised institution.

Available At

- Full time, Part time or Distance Education

Bachelor of Science in Development Finance

The aim of this degree programme is to develop people and institutions that can help provide optimum financial outcomes that enhance the design and implementation of reforms and capacity-building programs adopted by development finance institutions, governments, the private sector, NGOs and the wider emerging markets.

This programme is targeted at the following groups of people:

- Secondary school leavers who have attained the minimum qualifications for university admission and who wish to start a career in Development Finance;
- Any eligible person who wishes to pursue a career in Development Finance;
- Development Finance Practitioners;
- Civil Servants;
- Staff of Development Finance Institutions;
- Entrepreneurs;
- Staff of NGOs; and
- Staff in the Private Sector.

Entry Requirements

- Five credits at 'O' Level including English and Mathematics;
- At least three 'A' level passes including Mathematics or equivalent;
- Any degree from a recognised institution

Available At

- Full time, Part time or Distance Education

Bachelor of Commerce with Education

To permit candidates obtain an academic qualification that adequately equips them with cutting-edge knowledge, competencies and skills to assume job responsibilities either in Commerce or in the Educational sector. This dimension is a central and unique feature of the Bachelor of Commerce with Education, its strength and flexibility.

This programme is targeted at the following groups of people:

- Secondary school leavers who have attained the minimum qualifications for university admission and who wish to start a career in Commerce and Education;
- Individuals who wish to advance their careers in commerce and the educational sectors
- Officials responsible for educational management or administration
- Civil Servants in the Government departments
- School principals and heads interested in capacity building

Entry Requirements

Generally admissions will be weighed on the basis of a variety of acceptance criteria related to an applicant's academic potential and background. To qualify for admission to the BCO degree programme an applicant must have any of the following qualifications:

- Five credits at 'O' Level including English and Mathematics;
- At least three 'A' level passes including Mathematics or equivalent;
- Any degree from a recognised institution

BSc (Hons) Computing

The BSc Computing degree programme is designed to meet the growing demand for professionally qualified information technologists and engineers who have also acquired academic competences. It is intended for the following groups of people:

- Holders of an advanced Diploma in an ICT related field.
- Any eligible person who wishes to pursue a career in an ICT related field.

Entry Requirements

- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

BSc - Information Technology

The Bachelor of Science in Information Technology (BIT) programme is designed to meet the growing demand for Information and Communications Technology (ICT) knowledge among the people in Zambia, both in the private and the public sectors. It is aimed at grooming young innovative professionals in the development and use of ICTs in the country. It is intended for the following groups of people:

- School leavers who want to pursue a career in ICT and related fields.
- Holders of an advanced Diploma in an ICT related field.

Entry Requirements

To qualify for admission to the Bachelor of Science in Information Technology Degree Programme an applicant must have a minimum of five credits at O' level or a holder of Grade 12 certificate including English and Mathematics and must satisfy the entrance requirements of the Bachelor of Science in Information Technology programme which are:

- Holder of a Grade 12 Certificate.
- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Three 'A' level passes including Mathematics or equivalent.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

BSc - Mobile Computing

With the increased use of computer technology in all spheres of life, it has become imperative for Zambian students to recognise the use of ICTs in various sectors of the country. No single sector can survive nowadays without the use of ICTs. Mobile computing has particularly become available to everyone, with the internet becoming a dominant feature in electronic business. In order to continue growing, Zambia must produce a large number of professionals who can articulate ICTs and help in enhancing the development of ICTs. The Bachelor of Science in Information Technology degree programme is meant to equip such persons with the skills to contribute to the development of the country through ICTs.

Entry Requirements

- Holder of a Grade 12 Certificate.
- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Three 'A' level passes including Mathematics or equivalent.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

infozcasu@zcas.edu.zm

Entry Requirements

To qualify for admission to the Bachelor of Science in Information Technology Degree Programme an applicant must have a minimum of five credits at O' level or a holder of Grade 12 certificate including English and Mathematics and must satisfy the entrance requirements of the Bachelor of Science in Information Technology programme which are:

- Holder of a Grade 12 Certificate.
- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Three 'A' level passes including Mathematics or equivalent.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

BSc – eCommerce

The Bachelor of Science in E-Commerce programme is designed to meet the growing demand for Information and Communications Technology (ICT) knowledge among the people in Zambia, both in the private and the public sectors. It is aimed at grooming young innovative professionals in the development and use of ICTs in the country. It is intended for the following groups of people:

- School leavers who want to pursue a career in ICT and related fields.
- Holders of an advanced Diploma in an ICT related field.

Entry Requirements

To qualify for admission to the Bachelor of Science in E-Commerce Degree Programme an applicant must have a minimum of five credits at O' level or a holder of Grade 12 certificate including English and Mathematics and must satisfy the entrance requirements of the Bachelor of Science in Information Technology programme which are:

- Holder of a Grade 12 Certificate.
- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Three 'A' level passes including Mathematics or equivalent.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

BSc Internet Tech & Security

With the increased use of computer technology in all spheres of life, it has become imperative for Zambian students to recognise the use of ICTs in various sectors of the country and to ensure the security of all such application of ICTs. No single sector can survive nowadays without the use of ICTs. Internet security has become a concern to everyone, with the internet becoming a dominant feature in electronic business. In order to continue growing, Zambia must produce a large number of professionals who can articulate ICTs and help in enhancing the development of ICTs.

Entry Requirements

To qualify for admission to this programme an applicant must have a minimum of five credits at O' level or a holder of Grade 12 certificate including English and Mathematics and must satisfy the entrance requirements of the Bachelor of Science in Information Technology programme which are:

- Holder of a Grade 12 Certificate.
- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Three 'A' level passes including Mathematics or equivalent.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

BSc - Business Mathematics with Computing

Many real-world problems are solved by a close-knit combination of mathematical and computational techniques. The Bachelor of Business Mathematics and Computing (BMC) program is aimed at equipping students with powerful set of skills to deal with such tasks, providing an excellent grounding for any career at the interface between computing and Mathematics. The degree presents student with an opportunity to acquire skills, such as logical analysis, deduction, mathematical modeling and calculation, which are valued by most employers

Entry Requirements

To qualify for admission to the Bachelor of Science in Information Technology Degree Programme an applicant must have a minimum of five credits at O' level or a holder of Grade 12 certificate including English and Mathematics and must satisfy the entrance requirements of the Bachelor of Science in Information Technology programme which are:

- Holder of a Grade 12 Certificate.
- Holder of any other relevant advanced diploma in ICT or related field.
- Holder of any relevant 3 year diploma in any ICT or related area from a reputable college or university.
- Three 'A' level passes including Mathematics or equivalent.
- Holder of relevant ICT experience supported by appropriate CV and reference(s) may be admitted on mature-age basis subject to approval by an admissions panel.

Available At

- Full time and Part time

BSc - Security and Crime Science

The area of security and crime science is one which is not well developed in Zambia. Levels of crime across the broad spectrum have been increasing and solving some of these have been a challenge. The Bachelor of Science in Security and Crime Science (BSC) programme is aimed at creating a new generation of leaders in the crime, intelligence and security sectors of the Zambian society, people who will be able to solve a variety of crimes but particularly those related to computer crimes. In the programmes, use will be made of science from different disciplines ranging from psychology, political science, statistics, computer science and forensic sciences in tackling real world crime problems and develop creative and ethical ways to increase security in a changing world.

KEY FEATURES OF ZCAS

- Qualified and experienced lecturing staff
- State-of-the-art networked computer laboratories
- Video Conferencing Facility
- Latest study materials
- Furnished accommodation
- Air-conditioned lecture theaters
- Free internet access with prior booking
- Counselling and placement services
- Opportunity to interact with successful professions
- Scholarship for high performing students
- Car Park

ZCAS is an award winning

institution that offers an

excellent experience that

includes extensive support

during registration; intensive

revision and exam preparation;

up-to-date physical and

electronic libraries; highly
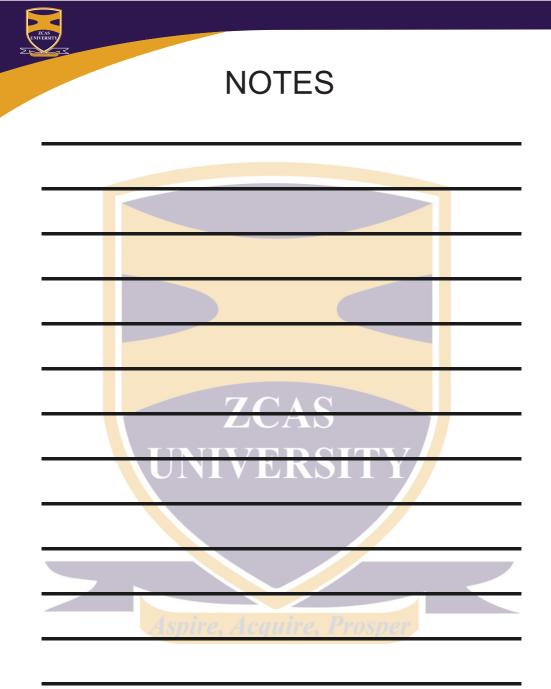
qualified, highly skilled

trainers and lecturers; world

class study, accommodation

and relaxation facilities; and

social counselling and job

placement services.

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